

Dear Parent, Coach, Player, and Volunteer

Club membership is again available to pay online through the RFU's Game Management System (GMS). The main reason for using this platform is that family and player accounts on GMS will need to be updated annually as will Age Grade Registration of players (up to and including Under 18s). More information on how to do this is available by clicking on the [Player Registration link](#). Adult Player registration is unaffected by this and therefore, their registration status will remain on the system, whereas Age Grade Players will have their registration removed every July (this has already occurred).

Adults do not have to affiliate themselves as players with the club. All adult player registration is dealt with by paper forms that can be [downloaded on this link](#) and sent to me at peter@cranbrookrugby.com and hard copies should be left at the club bar with Mandy.

It makes sense to package membership payment, account update/creation and Age Grade re-registration where applicable through one portal. It also means that you the parent/player can update the information in line with GDPR and be responsible for it. All the information relating to this can be viewed following this link [Data Protection \(englandrugby.com\)](#).

For many of you that require assistance in updating your accounts, creating accounts, renewing, or creating your children's Age Grade affiliation, or any other issue with GMS please click on the following link [Support : HELP PORTAL \(rfu.com\)](#). You should find all the information you need on this page and if there are any problems, then please use the "submit a help request" link to raise a ticket with GMS directly. Any queries regarding Online Membership should be directed to me at peter@cranbrookrugby.com

Most of you will have an account on GMS and to log in or create an account please follow this link [RFU](#). If you cannot remember your password, which is usually randomly created, you can insert your username and click on the “Forgot Password” link and follow the instructions from thereon in. If you have received messages before from the club via GMS, your username will be listed at the bottom of the email in case you cannot remember it.



Cranbrook RFC

Dear Sponsors and Members

Please find attached our latest Club newsletter.

[View In Browser](#) | [Unsubscribe](#) | [RFU Privacy Policy](#)

Your username is [REDACTED] please go to [GMS](#) to login to your account or to reset your password. GMS is the Rugby Football Union and RFU Clubs Game Management System, used to help administer the game nationally.

Sent from GMS | [England Rugby](#)

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IF YOU ALREADY RECEIVE EMAILS FROM CRANBROOK RFC VIA THE GMS SYSTEM YOU ALREADY HAVE AN ACCOUNT - PLEASE DO NOT REPLICATE PROFILES!

Please check your spam box in the eventuality that any emails from the club via GMS is sitting there.

In respect of paying your annual club membership, the membership fees for 2023/24 are as follows:

Membership Type	Early bird Subscription Until 30th Sep 2023	Subscription from 1st Oct 2023
Family (which include rugby and cricket*) (2 adults plus children <u>under</u> the age of 18 on 1 st September)	£185	£200
Playing Senior	£185	£200
Club	£115	£130
Social	£65	£80
Playing 19-21 (aged 18 – 20 as of 1st September) & Students (18+ as of 1 st September) with a valid NUS card	£65	£65

****Cricket was added as an additional benefit several years ago for those that wanted it. If you or your children don't play it, the fee is still the same.***

The various membership schemes are straight forward and should be completed to validate the Age Grade Registration.

The Club continues to operate a **No Pay, No Play policy**.

EASY STEPS TO COMPLETE YOUR MEMBERSHIP ONLINE

1. Make sure you have an account on GMS (The RFU's Game Management System). If not, then please create one first for yourself and any other family members to be included in your membership. Please access the GMS [Help Portal](#) for further information on this. If you need to create additional accounts for family members, then remember to indicate the relationship between you and the family member (***only applicable for Family memberships***).
2. Once the account/s is/are set up or if you have an existing account and you want to apply and pay for family memberships, there are two ways of paying. One is through a single payment by Credit Card or a one-off Direct Debit **for the whole amount** and *the other is to pay via instalments through GoCardless, which I will deal with (please email me at peter@cranbrookrugby.com in this respect).*

Doing anything on GMS is far easier when using a desk top computer or laptop to log in so please bear this in mind.

The different membership categories are as follows:

Club (Non Playing Adult) - Single Payment.

Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks via Club Membership card.

Family Membership with ONE named parent - Single Payment.

Only ONE parent to be included along with rugby playing children in the immediate family (not extended family) at U18 and below.

Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks (adults only) via Club Membership card. Cricket membership is also included.

Senior Player - Single Payment.

Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks via Club Membership card.

Social (Non Playing Adult) - Single Payment

No voting rights and cannot apply for International Tickets or reduced venue hire. Access to discounted alcoholic drinks only via Club Membership card.

Family Membership with TWO named parents - Single Payment.

BOTH parents must be included along with rugby playing children in the immediate family (not extended family) at U18 and below.

Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks (adults only) via Club Membership card. Cricket membership is also included.

Young Player - Single Payment.

Individual must be at least 18 years old and less than 21 years old on 1/9.

Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks via Club Membership card.

For Student membership or any other such like categories please email me at peter@cranbrookrugby.com

Please read the following instructions carefully as 78% of family memberships were incorrectly completed in 2022/23 and creates problems with age grade player registration and bar card entitlement. I would hazard a guess that the previous instructions were not read so please take a few minutes to read these.

There are two types of Family Memberships as shown in the diagram on page 9 and these are as follows:

Two Parent Family – Single Payment

When completing this membership category **both** parents must be included along with any rugby playing children that are not older than 18 on 1st September 2023 (i.e., aged 18 between 01/09/23 & 31/08/24).

To successfully complete a two parent family membership please select each member of your family and add a Two Parent Family – Single Payment membership to your basket. **It is very important to select both parents in this category and any rugby playing children.** As an example, for a family of 4 including both parents and two children, click on each member to be included and add 4 times £185 (increased to £200 from 01/10/23) to your basket. If this is followed correctly, when you click on your basket, it will show a total at the top of the page capped at £185 (£200 from 01/10/23) for your family. If you only include one parent and two children in this category the cap rule will not apply and the total due will be shown as £555 (£600 from 01/10/23).

One Parent Family – Single Payment

When completing this membership category **only one** parent should be included along with any rugby playing children that are not older than 18 on 1st September 2023 (i.e., aged 18 between 01/09/23 & 31/08/24).

To successfully complete a one parent family membership please select each member of your family and add a One Parent Family – Single Payment membership to your basket. **It is very important to only select one parent in this category and any rugby playing children.** As an example, for a family of 3 including one parent and two children, click on each member to be included and add 3 times £185 (increased to £200 from 01/10/23) to your basket. If this is followed correctly, when you click on your basket, it will show a total at the top of the page capped at £185 (£200 from 01/10/23) for your family. If you include both parents and two children in this category the cap rule will not apply and the total due will be shown as £740 (£800 from 01/10/23).

If you are experiencing any problems in completing this process for these two different family options please email me at peter@cranbrookrugby.com and **DO NOT** try to process a payment because you have only inserted yourself or your child in either of these categories to match the amount due.

Select Person ? + Add ▼

Joe Bloggs
Age: 43 | RFU ID: 2655171
Group: Adult (18+)

Mel Bloggs
Age: 41 | RFU ID: 2655172
Group: Adult (18+)

Jimmy Bloggs
Age: 12 | RFU ID: 2655173
Group: Yr 8 U13 (12-13)

Fred Bloggs
Age: 11 | RFU ID: 2655174
Group: Yr 7 U12 (11-12)

John Bloggs
Age: 21 | RFU ID: 2655175
Group: Adult (18+)

[view all 5 relationships](#)

Membership Products ▼

Club (Non Playing Adult) - Single Payment
Club (Non Playing Adult) - Single Payment. Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks via Club Membership card.
Join Date 01/09/2022

1 Years : **£115.00** ⋮

[Information](#) [Add to Basket](#)

One Parent Family - Single Payment
Family Membership with ONE named parent - Single Payment. Only ONE parent to be included along with Children in the immediate family (not extended family) at U18 and below. Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks (adults only) via Club Membership card. Cricket membership is also included.
Join Date 01/09/2022

1 Years : **£185.00** ⋮

[Information](#) [Add to Basket](#)

Senior Player - Single Payment
Senior Player - Single Payment. Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks via Club Membership card.
Join Date 01/09/2022

1 Years : **£185.00** ⋮

[Information](#) [Add to Basket](#)

Social (Non Playing Adult) - Single Payment
Social (Non Playing Adult) - Single Payment No voting rights and cannot apply for International Tickets or reduced venue hire. Access to discounted alcoholic drinks only via Club Membership card.
Join Date 01/09/2022

1 Years : **£65.00** ⋮

[Information](#) [Add to Basket](#)

Two Parent Family - Single Payment
Family Membership with TWO named parents - Single Payment. BOTH parents have to be included along with Children in the immediate family (not extended family) at U18 and below. Full voting rights, right to apply for International Tickets, half price venue hire & access to discounted alcoholic drinks (adults only) via Club Membership card. Cricket membership is also included.

1 Years : **£185.00** ⋮

Payment for single category membership such as Club, Senior Player, Social & Young Senior Player (not shown in the above illustration) is straight forward and should not need explaining.

If there is any doubt and you are stuck, please contact me on peter@cranbrookrugby.com