



## **CRANBROOK SPORTS CLUB**

### **Annual General Meeting**

**Sunday, 10 June 2018 at 12 o'clock at the Clubhouse**

#### **Agenda**

1. Apologies
2. Minutes of the 2017 AGM of Cranbrook Sports Club
3. Matters arising
4. Report of the Chairman
5. Report of the Company Secretary
6. Report of the Treasurer
7. Election of Officers and Chair
8. Election of Committee Members
9. Election of Honorary Members
10. Election of Vice Presidents
11. Consideration of any Special Resolutions duly proposed and seconded
12. Consideration of any motion or business duly proposed and seconded
13. Any other relevant business for the consideration of the meeting but on which no voting shall be allowed

For delivery of proxy votes, see below.

### **Appointment of proxies**

1. As a member of the Cranbrook Sports Club, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the AGM. You can appoint a proxy only using the procedures set out in these notes.
2. A proxy does not need to be a member of the Club but must attend the Meeting to represent you.
3. If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the Meeting.
4. To appoint a proxy, email: [carolinecannar@tiscali.co.uk](mailto:carolinecannar@tiscali.co.uk) . For a proxy appointment to be valid, your appointment must be received no later than 12 noon on 8 June 2018.

### **Changing proxy instructions**

5. To change your proxy instructions simply submit a new proxy appointment using the methods set out above. Note that the cut-off time for receipt of proxy appointments (see above) also apply in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.
6. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

### **Termination of proxy appointments**

7. In order to revoke a proxy instruction you will need to inform the Club by sending an email to [carolinecannar@tiscali.co.uk](mailto:carolinecannar@tiscali.co.uk) to arrive no later than 12 noon on 8 June 2018, or delivered in person on the day of the AGM before 11.00 am.

If you attempt to revoke your proxy appointment but the revocation is received after the time specified then, subject to the paragraph directly below, your proxy appointment will remain valid.

Appointment of a proxy does not preclude you from attending the Meeting and voting in person. If you have appointed a proxy and attended the Meeting in person, your proxy appointment will automatically be terminated.

# PROXY VOTING FORM

I, ..... of [address].....

being a Member of Cranbrook Sports Club hereby appoint:-

..... of .....

or failing him/her

..... of .....

as my proxy to vote in my name and on my behalf at the Annual General Meeting of Cranbrook Sports Club, to be held on Sunday, 10 June 2018 and at any adjournment of it. This form is to be used in respect of the items or resolutions mentioned below, as follows:-

Resolution:

Adoption of Minutes \* For \* Against

Resolution:

Adoption of the annual accounts \* For \* Against

Resolution:

Adoption of the election of Officers and Chair \*For \* Against

Resolution:

Appointment of Committee \*For \* Against

\*Strike out whichever is not desired. Unless instructed as above, the proxy may vote as he or she thinks fit or abstain from voting.

Signed: .....

this ..... day of .....2018

**Proposed Officers/Chair/Committee 2018-2019**

<b>President</b>	Mike McMinnies	<b>Treasurer</b>	Nick Ditton
<b>Secretary</b>	Caroline Cannar	<b>Chair</b>	Tim Fagg

**Proposed Committee**

Peter Jovanović	Richard Swallow	Adrian Foulkes	James Fraser
Tom O'Sullivan	Andrew Herbert	David Robson	David Martin
Andy Clarke	Michelle Forknall	Stuart Manning	Mark Scott
Zita Blaney	Chris Ditton	Julie Taylor	Lyndsey Posey